

Three to five days prior to each regular or special board meeting, the superintendent shall make available the following materials to each board member: (1) the proposed agenda; (2) minutes of previous meetings that have not been approved; and (3) any supporting information or materials that would assist board members to become informed of the issues proposed for board consideration. The materials will include as much background information on each item of business on the agenda as is available and feasible to reproduce.

The materials will be electronically available to each board member on a secure site and, if necessary, will also be delivered to the home or business of each member of the board. The agenda will also be made available electronically for public inspection on the school system website, and in the office of the superintendent as soon as the agenda has been made available to board members.

Board members are expected to read the information provided to them and to contact the superintendent to request additional information that they deem necessary to assist them.

Legal References: G.S. 115C-36

Cross References: Board Meeting Agenda (policy 2330)

Adopted: November 2, 2015

Revised: June 5, 2017